

**CONFIRMED MINUTES OF TELEPHONE CONFERENCE FOR THE SPECIAL
INTEREST GROUP IN EDUCATION FOR THE BRITISH PAIN SOCIETY
Thursday 26th February 2009 17:00-18:00**

Attendance

Eloise Carr (Chair); Emma Briggs, Maggie Whittaker, Ann Taylor. Marcia Schofield, Paul Wilkinson

Agenda

1. Minutes of the January meeting. Matters arising:

Follow-up to education seminar December 2008 (feedback from Ken)

Evaluation sheets done will sent again

Website: presentation waiting to go up. Waiting for Yves to upload. Pictures with Yves – Ken to follow up. We need to think content for members page.

AGM format fro SIGs not available

Runners passed on.

Deadline for voting on nominations for Committee is 4th March 2009

2. ASM

a) Workshop plans. EC to Chair workshop. Agreed each session presenter to introduce themselves. Each workshop to last 35mins including time for discussion. Interactive session included for discussion. **ACTION:** Marcia scribe for Emma's workshop. **ACTION:** Paul and Ann continue planning. **ACTION:** Ken to organise two flipcharts for workshop.

b) Provisional AGM

- Chair report (use highlights from annual report, number of members, finances)
- Individual reports (one overhead 2minute summary); UG (Emma), Primary Care (Paul & Ann), Web development/resources (Marcia), Dec seminar (MW): **ACTION:** email powerpoint slide to EC by Friday 20th March 2009
- Revisit working groups prioritise 'get numbers/critical' minimum of 4 per group
- Communicating with members? Website, Newsletter, Emails Regularly?
- Ask them what they want – goals, AGM 2010
- Announcement for nomination
- Topics for seminar 2009 – ask prioritise

c) 5K fun run

Emma organising brilliantly – just t-shirts and logo to sort. **ACTION:** Please let Emma know size.

3. Nominations for SIG Committee (Ken)

Received 3 nominations and out for voting by membership deadline 4th March 09

4. Speakers for SIG Seminar December 2009

For the December 2009 seminar it was agreed that Jenny Moon's workshop on 'critical thinking'. Cost normally charge £650 a day with train return Exeter. ACTION: EC confirm and negotiate on price. Suggested that afternoon presentations could be shorter and wide ranging. **ACTION:** Identify key topics and priorities at AGM.

5. AOB

EMMA: Update on UK Survey: 58 questionnaires returned!

Date and time of next meeting: Wednesday 1st April 6pm in the bar Sandown Park followed by supper!

EC/26/02/09