GUIDELINES FOR SUBMITTING A POSTER ABSTRACT
Please ensure you read the guidelines set out below before submitting an abstract.

Poster abstracts must conform to the following guidelines:

Contact for correspondence
Often a poster has several authors. The Society will correspond with the registered author, and it is the responsibility of this person to pass on any relevant information regarding the meeting to the intended presenter and/or other authors as necessary.

Poster Abstract Submission Guidelines
Abstracts must include a Title, Background, Aims, Method, Results, and Conclusion

The abstract will be submitted using the text boxes on the online submission form, the maximum word counts are as follows;

Background -150 words,
Aims -50 words,
Methods -150 words,
Results -150 words,
Conclusion - 100 words.

Tables and Figures should not be included in the abstract, although they can be included in your poster at the exhibition. Please ensure that appropriate references and contact email addresses are included on your poster.

An individual can only be presenter/corresponding author for a maximum of 2 posters, although they may be a named author on more posters.

For advice on how to submit a successful abstract you may wish to read the article 'Tips for writing a good abstract for the Annual Scientific Meeting', which can be downloaded **here**.

Conflict of Interest
Authors must declare any financial support received or any conflict of interests on their poster abstract.

Ethical Guidelines
Abstracts must conform to the Home Office licence requirements for animal research and to the International Association for the Study of Pain's ethical guidelines for animal research. To view the IASP guidelines for use of animals in research please click **here**. To view the guidelines for pain research in humans click **here**

Acceptance of Poster Abstracts
Each poster abstract will be assessed following the deadline of **Thursday 12th December 2019 (midnight)** and only those accepted will be invited to exhibit at the Meeting. You will receive notification confirming whether your abstract has been accepted or declined in January.

Reproduction of Poster Abstracts
By submitting an abstract you automatically give us permission to publish your submission as part of a supplement to the British Journal of Pain which will be available electronically and also for your abstract to be accessible to download from the e-poster portal during and up to a year after the

ASM. Presentation at the ASM indicates your willingness to publically share your data and note taking or photography of presented materials for personal use by delegates will not be restricted.

Preparation and Display of Posters
On notification of acceptance of your poster, you will be sent details of how to upload your PDF poster to the e-poster portal (max file size 20Mb). Poster orientation may be either portrait or landscape. Digital posters are highly zoom-able, so please keep your photos and graphics at quite good resolution. The poster should identify the title of the paper and name the authors and their affiliations across the top.

Oral Presentations
The Scientific Programme Committee will select the highest quality abstracts for oral Prize Presentation in one of the plenary sessions at the 2020 ASM. The Prize Presentations will be awarded based on the scientific merit and quality of submitted abstracts by the Scientific Programme Committee. The Committee aims to reward excellent among students and trainees, alongside later stage researchers through award of Prize Presentations. Strict time limits will be applied for the oral presentations, and includes time for questions from the audience. A list of the selected oral presentations will appear on the British Pain Society's website and in the Final Programme once they have been scheduled.