

**MINUTES OF TELEPHONE CONFERENCE FOR THE SPECIAL INTEREST GROUP
IN EDUCATION FOR THE BRITISH PAIN SOCIETY
THURSDAY 27th November 2008 17:00-18:00**

Attendance

Emma Briggs, Maggie Whittaker, Paul Wilkinson, Eloise Carr (Chair)

Apologies

Marcia Schofield

Agenda

1. UK Survey Update

Pilot completed. Update about midwifery group to be added. Update questionnaire and circulate for final approval. **ACTION EM**

Meeting with NAPP November went very well; help us develop dissemination strategy, additional funding 2K. Newcastle and Northumbria University have been contacted (thanks Paul) Nearly all sites now on board. **ACTION EB** to follow up Edinburgh. Approaching Northern Ireland for site and have identified Queen's Belfast. **ACTION EC** to contact Professor Hugh Mckenna.

Should we ask the PBS to make this study a BPS publication? **ACTION EC** raise at Council

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2. Notes of last meeting

Agreed as accurate

Marketing – EC follow up RCN

3. Seminar 18th December (ALL)

Currently have 21 delegates registered and likely to increase to 25-30. Break-even was at 20. Sponsorship has been confirmed (MS). EC drafted letter – just need address.

Worked through the revised programme (V3 attached). Agreed the following:

Registration: Emma and Maggie would be available from 9am to help.

Liaising regards travel, meeting on the day and intro for Prof Savin-Baden – MW

Final decisions for Ken; delegate pack, menu, arrangement of tables, expenses, handouts –EC

All email Ken with presentations by the **Monday 15th December** for handouts

Separate handouts for Prof Savin-Baden. ACTION MW co-ordinate with KO

4. Quarterly Newsletter

There was insufficient time to discuss this during the conference call. It has been put to the January agenda. Delegates will be asked for their ideas under 'next steps' at the seminar day in December (EC)

5. Date and time of next meeting (mid January)

Tuesday 13TH 2009 Jan 2009 5-6pm

Provisional agenda:

Plan for ASM (UK survey/PBL)

Quarterly newsletter

6. AOB

The ASM Fun Run. Emma suggested we gather a team of 4. EB/PW/EC volunteered. ACTION EB creatively co-ordinate!

Annual Report REMINDER AND DEADLINE – see notes November meeting for input. Please could I have these by 15th December 2008. Thanks (EC)